

Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SHRI AGRASEN KANYA MAHAVIDYALAYA, KORBA
Name of the head of the Institution	Dr. YAGYESH KUMAR SINGH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07759230885
Mobile no.	9893384573
Registered Email	agrasencollege1999@gmail.com
Alternate Email	shivdwivedi.it@gmail.com
Address	DARRI ROAD, KORBA
City/Town	KORBA
State/UT	Chhattisgarh

Pincode	495677																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Women																		
Location	Urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Mr .SHIVKUMAR DWIVEDI																		
Phone no/Alternate Phone no.	07759230885																		
Mobile no.	9755305352																		
Registered Email	shivdwivedi.it@gmail.com																		
Alternate Email	agrasencollege1999@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.agrasencollege.in/NAAC																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.agrasencollege.in/NAAC																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.61</td> <td>2014</td> <td>10-Dec-2014</td> <td>09-Dec-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	C	1.61	2014	10-Dec-2014	09-Dec-2019
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	C	1.61	2014	10-Dec-2014	09-Dec-2019														
6. Date of Establishment of IQAC	20-Jun-2013																		
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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MEETING OF IQAC QUARTELY	24-Jul-2017 1	12
DISTRIBUTION AND ANALYSIS OF FEEDBACK FORM	14-Nov-2017 14	12
ACADEMIC AUDIT	03-Mar-2018 13	20
INTERNAL AUDIT	06-Mar-2018 23	20
GREEN AUDIT	04-Jun-2018 3	5

L::asset('/','public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$\$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Ø The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks.
 Ø Participative leadership is an initiative by IQAC wherein PG students are trained to manage the Departmental Libraries under the supervision of the Head of the Department, to give lectures to the undergraduate students, to enhance their presentation skills.
 Ø IQAC 's computer literacy drive included organising free

computer training programme for students and teachers, setting up of classroom and training for enhancing teaching learning through ICT tools. Ø Academic and administrative audit done for the academic year 201718.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Technology up gradation Computerization. Increase in amenities and facility Action taken to encourage the students to take active part in NSS. Support to minority community, physically challenged, weaker students. To take feedback from the students. Website up gradation proposed	Computerization of administration library is in progress. The process of renovation of the Library has been initiated, laboratory facility and computer facility of many departments improvised. Students encouraged taking up NSS. Cadres took part in many events. Community benefit programme taken up. Fellowships and special support provided. Feedback was taken from the students and actions were taken based on it. Process Completed
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
AGRASEN SHIKSHAN SAMITI	29-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

16-Oct-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

03-May-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

IQAC is the repository of all the important data and documents of the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Board of Studies. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

Academic calendar:

- The college follows the Academic calendar issued by the University and executes it rigorously basis.
- The Head of Departments/faculty conducts the meetings to distribute workload, allot subjects, and plans the activities of the department and to review the completed syllabus.
- The principal monitors the effective implementation of the Calendar through formal meetings with Head of Departments/Faculty and if necessary informal discussions with faculty.

Time- Table Committee:

- The college constitutes the Timetable committee.
- The Timetable is prepared by respective departments.
- The Timetables are displayed on the Notice Board.
- The syllabus link of university is also provided to the students.

Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.
- The faculty engages extra periods and practical as and when necessary and maintains their records.

Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The students maintain the practical documents and the results are certified by the faculty along with HOD.

Teaching Aids:

- The faculty uses charts, maps, models and specimens along with chalk and board.
- Methods like seminar, orientation program, workshops, group discussion, quiz, case study for effective delivery of curriculum.
- Study materials, notes and question banks are provided in the class and through e-resources to the students.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
- Social sites such as YOUTUBE, WhattsApp and many more online educational sites are used for effective teaching and learning. ICT based materials are uploaded on the college website also.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
BASIC COMPUTER LITERACY	NA	13/11/2017	1	EMPLOYABIL ITIES	BASIC COMPUTER OPERATION

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	COMMERCE	11/08/2017
MSW	SOCIAL WORK	11/08/2017

MA	HINDI	11/08/2017
MA	POLITICAL SCIENCE	11/08/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS	01/06/2017
BSc	SCIENCE	01/06/2017
BEd	EDUCATION	01/06/2017
BCom	COMMERCE	01/06/2017
MSW	SOCIAL WORK	11/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PERSONALITY DEVELOPMENT CLASS	21/08/2017	30
YOG CLASSES	11/09/2017	60
SELF DEFENSE	04/12/2017	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	GEOGRAPHY- MICRO REGION SURVEY	35
BCA	COMPUTER APPL. - PROJECT WORK	20
BEd	EDUCATION- SCHOOL INTERNSHIP	181
MCom	COMMERCE- PROJECT WORK	34
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is an essential part of effective learning and also a vital component of successful learning and development. It helps students understand the subject being studied and gives them clear guidance on how to improve their learning. Feedback is more strongly and consistently related to achievement than any other teaching behavior. This relationship is consistent regardless of grade and socioeconomic status. Feedback can improve a student's confidence, self-awareness, and enthusiasm for learning. Our esteemed Institution has its own way of taking feedback from our students, teachers, employers, alumni and parents. We prepare separate questionnaire for each of the stakeholders. IQAC, Principal and faculty member motivate students to fill feedback. According to above mentioned questionnaire all stakeholders put their view. First, we collect feedback and analyze it. Our feedback analysis committee analyses all feedback and prepare a conclusion of each feedback question. They also find out lacuna and put it again in IQAC. We collect feedback from faculty and students, summarized it and send to IQAC of respective subjects for implementation. In order to enrich the curriculum, the feedbacks are obtained from the stakeholders regularly. They are also used to enhance the overall competence of the students for employability. The students express their opinion on curriculum through response sheets/feedback Form. Faculty: Faculty gives regular feedback on academic, curriculum, placement, trends and teaching methodology. The teachers collect the exit level feedback from the graduates regarding learning processes after the end of academic session every year. Opinion and suggestion of post graduate subject teachers are also taken into consideration. Principal: The Principal's office then processes and submits the analysed report and presents it to the college managing committee. IQAC: The IQAC analyses feedback and prepares a response chart for future use. Parents and Alumni members: Suggestions from the parents and alumni members are taken on the basis of their experiences to cater to the needs of present market scenario.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ART	60	84	45
BSc	SCIENCE	120	185	118
BCom	COMMERCE	90	140	83
BSc	HOME SCIENCE	20	15	11
BEEd	EDUCATION	100	100	82
BCA	COMPUTER APPLICATION	50	40	24
MA	POLITICAL SCIENCE	20	5	3
MSW	SOCIAL WORK	30	18	8
MA	HINDI	20	15	5
MCom	COMMERCE	40	30	31

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1028	147	27	2	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	22	3	1	0	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic year of student. The aim of student mentorship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups. Mentors are expected to offer guidance and counseling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counseling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each academic session. Though, the system has only been implemented in the last few years, significant improvement in to the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner ad through a careful examination of each mentors report the college has organized 'Remedial Classes' in identified topics. Principal will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are- 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present session and overall performance in the previous session. 4. Lab Specific – Regarding Do's and Don'ts in the lab. Outcomes of the system- a) The attendance percentage of the students has increase to greater extend. b) The number of detainment of students has decrease consistently. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1175	39	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
39	27	12	12	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	YEARLY	24/04/2018	07/07/2018
BA	02	YEARLY	25/04/2018	29/06/2018
BA	03	YEARLY	25/04/2018	29/06/2018
BSc	004	YEARLY	24/04/2018	14/07/2018
BSc	005	YEARLY	24/04/2018	03/07/2018
BSc	006	YEARLY	24/04/2018	25/06/2018
BCom	007	YEARLY	09/04/2018	27/06/2018
BCom	008	YEARLY	07/04/2018	15/06/2018
BCom	009	YEARLY	09/04/2018	04/06/2018
PGDCA	072	YEARLY	06/04/2018	15/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ours is an affiliated college, it has to follow the norms laid down by the university and there in the Academic Calendar is followed stringently. The college follows integrated examination platform. The registered courses are centrally managed to prepare the data sheets for time table, student list, room wise allocation, Invigilators list and attendance sheets. The time tables are displayed at notice board as well as in the college website. The examination process is looked after by the controller of examination. The question paper are set by concerned course faculty and submitted to examination committee at least one week prior to the test .The centralized internal assessment tests are conducted for students of UG programs. After examination the answer sheets are collected by the invigilators and submitted to the controller of examination for further process .However, for PG program the tests are conducted by the individual departments. At the post graduate level, evaluation methods include seminars, PPT, field tour, assignments along with regular internal tests .Evaluated answer sheets are given to the students to view their performance .The internal test and seminar or assignments marks are uploaded online in university website. The rules and regulations are set by the respective university needs to adhere to UGC rules.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the scheduled prescribed by the higher education of Chhattisgarh for the implementation of Curriculum and participation in Extra-curricular and co-curricular Activities. As per university rules and regulation academic activity runs in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work, . Seminar activity, Project Assignment, Theory Assignment ,Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birthdays, sampling plantation and special days etc , Unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programme and rallies, organizing workshop / seminar activity are planed month wise and makes implementation on it. the related curricular, Co-curricular and Extra-curricular activities for the better academic work. As per academic calendar Institution participated in the Extra- curricular activities like participation in Athletics, Youth Festival, Inter-college Sports competitions like kabaddi, chess, badminton, table tennis organized by the affiliating university. Besides this institute arrange some curricular and co-curricular activities casually as per the guidelines suggested by the State Government time to time. Institute tries to run all the activities as per the academic calendar calendar but sometime due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.agrasencollege.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	ART	45	44	97.78
009	BCom	COMMERCE	85	77	90.59
006	BSc	SCIENCE	88	73	82.95
012	BSc	HOME SCIENCE	5	5	100
641	BEd	EDUCATION	99	99	100
072	PGDCA	COMPUTER APPLICATION	39	37	94.87
028	MA	HINDI	5	5	100
034	MA	POLITICAL SCIENCE	4	4	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.agrasencollege.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Swachh Bahrat Mission ke tahat korba me swakshta vayvastha	MSW	08/06/2018
CSPGCL me karyrat karamchari ke audhyogik sawasthay suraksha	MSW	08/06/2018
Sharamik sangho dawara majduro ki raksha aur vikas hetu kiye jane vale karaya	MSW	08/06/2018
CSPGCL me karyarat karmchari ke audhogik swasthya avam suraksha	MSW	08/06/2018
Gevara kshetra ke antargat mahila gharelu karamchari ke samajik aarthik halat	MSW	08/06/2018
Korba kshetra me vayu pradhushan ke prabhav ka adhyayan	MSW	08/06/2018
Pradhanmantri awas yojana marwahi ka adhayayan	MSW	08/06/2018
Swachh Bahrat mission ke tahat korba me swachhata vaywashttha	MSW	08/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NIL	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NIL	NIL	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
FACULTY OF SCIENCE (ZOOLOGY)	3
DEPARTMENT OF EDUCATION	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2017	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	13	0	2
Presented	2	8	0	1

papers

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Distribution and plantation in kanberi	NSS	2	45
Abhimukhikaran	NSS	2	7
One day special camp at Gopalpur korba	NSS	1	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SVEEP	SHRI AGRASEN KANYA MAHAVIDYALAYA KORBA	VAAD - VIVAAD PRATIYOGITA	2	20
SVEEP	DIST. ELECTION COMMISSION	BIKE RALLY FOR VOTER AWARENESS	4	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
FORTNIGHT	ORGANIZATIONAL VISIT	SROUT NGO KORBA	13/09/2017	25/09/2017	16
FORTNIGHT	INTERNSHIP	SECL MUDAPAR KORBA	10/10/2017	24/10/2017	3
45 DAYS	INTERNSHIP	SCHOOLS	01/11/2017	16/12/2017	181
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SP OFFICE KORBA	26/06/2018	PARIWAR PARAMARSH	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
768371	768371

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-LIBRARY	Partially	NA	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1916	453356	232	80885	2148	534241

Reference Books	1800	400017	3337	711190	5137	1111207
e-Books	8609	Nill	Nill	Nill	8609	Nill
Journals	15	Nill	15	Nill	30	Nill
CD & Video	160	Nill	80	Nill	240	Nill
Others(s pecify)	861	Nill	Nill	Nill	861	Nill
Others(s pecify)	57	84775	Nill	Nill	57	84775
Digital Database	3838	Nill	Nill	Nill	3838	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	2	2	1	0	4	11	100	0
Added	8	0	0	0	0	0	0	0	0
Total	60	2	2	1	0	4	11	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.63	12.63	8.35	8.35

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Fiscal provisions are made by institute development committee for maintenance and repairing infrastructure facilities. A Care Taker, Maintenance Engineer support staff maintains separate inhouse complaint registers oversees the maintenance. Maintenance service of ACs, Water Coolers purifiers, Lifts, CCTV, Biometric Intercom facility is outsourced through Institute outsources the House Keeping Security service. Purchase Committee consisting faculty members, Director and management purchases furniture and equipment as per the requirements Repair maintenance committee consisting faculty members, Store Keeper and Maintenance Engineer are responsible for availability regular upgradation of equipment's. Labs are maintained by Lab in-charge and maintain records of equipment and teaching learning material. Fire-fighting system inspection is done monthly by the Committee. Fire safety certificate is obtained from Delhi Fire Service. Firewater Pumping System covers the entire College. A Sports Committee comprising of Sports faculty and other faculty members from different Departments holds regular meetings for maintenance of sports infrastructure. Sports equipment are maintained by an Attendant. He also ensures regular upkeep of Fitness room, Badminton Court, table Tennis Court, Cricket Football ground. The Sports Ground is maintained by a team of dedicated gardeners and attendant.

<http://www.agrasencollege.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MERIT SCHOLARSHIP / POOR GIRLS FUND	Nil	85500
Financial Support from Other Sources			
a) National	POST METRIC SCHOLARSHIP(STATE) / NATIONAL MINORITY	237	1621225
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA CLASSES / MEDITATION	11/09/2017	60	SHRI AGRASEN KANYA MAHAVIDYALAYA
REMEDIAL CLASSES	Nil	493	SHRI AGRASEN KANYA MAHAVIDYALAYA
PERSONALITY DEVELOPMENT CLASSES	21/08/2017	30	SHRI AGRASEN KANYA MAHAVIDYALAYA
SELF DEFENSE	04/12/2017	50	SHRI AGRASEN KANYA MAHAVIDYALAYA
BASIC COMPUTER	13/11/2017	50	SHRI AGRASEN

			KANYA MAHAVIDYALAYA
PERSONAL COUNSELLING	Nil	1175	SHRI AGRASEN KANYA MAHAVIDYALAYA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CAREER GUIDANCE AND COUNSELLING WORKSHOP	100	5	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
INDUS PUBLIC SCHOOL DIPKA	10	2	ESIC HOSPITAL	25	1
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	BSC	HOME SCIENCE	SHRI AGRASEN KANYA MAHAVIDYALAYA	MSW
2017	1	BA	ART	SHRI AGRASEN KANYA MAHAVIDYALAYA	MA HINDI
2017	2	BCA	COMPUTER SCIENCE	GOVT. BILASA GIRLS	MSC

				COLLEGE BILASPUR	
2017	3	BA	ART	SHRI AGRASEN KANYA MAHAVI DYALAYA	MA POLITICAL SCIENCE
2017	8	BCOM	COMMERCE	SHRI AGRASEN KANYA MAHAVI DYALAYA	MCOM
2017	25	BA/COM/BSC /BCA/MSW ETC	ALL FACULTIES	SHRI AGRASEN KANYA MAHAVI DYALAYA	PGDCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
Civil Services	0
Any Other	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
BALL BADMINTON	STATE LEVEL	2
VOLLEYBALL	STATE LEVEL	3
CRICKET	STATE LEVEL	1
KABADDI	STATE LEVEL	2
BADMINTON	STATE LEVEL	2
BASKET BALL	STATE LEVEL	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	VOLLEY BALL	National	1	Nill	Nill	SHEIKH RUKSHAR
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students council program depend on the administrative bodies/committees of the institution carry the various kind of the proper rules,The college has

Students representation since its inception. They-number of students assisting in various committees (list of students is attached in additional information):

S. No Committee/Cell 1 have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college. Objectives: 1. Student representatives helps in maintaining the code of conduct of the college. 2. They help to conduct class activities/assignments as well as attendance of students. 3. To develop skills of students by involving them in planning and implementation of academic and co-curricular activities. 4. To encourage and make them more confident through practical experience. 5. To provide an opportunity to develop leadership skills and improves their communication skills. Student Council Student election or nominations to the various posts on the basis of merit as per the academic calendar is done. At the institutional level active students are included in several internal committees. Student representatives are included in the committees dealing with sports, cultural activities and other committees. The activities have been decentralized and every department conducts them according to their conveniences N SS organizes all kind of social awareness activities. At the village, students organize public awareness program on social issues, cleanliness, voting awareness unders SVEEP plan. Discipline/cleanliness committee The committee works for maintaining discipline and maintaining cleanliness in the campus premises, classroom, ground, washrooms, etc.Cultural committee: The cultural committees constituted has a co-coordinator and one member from every departments of UG/PG programmed, to look into all cultural aspects and to organize programmers and events like freshers day, college feat and annual day etc in the college. The student council actively engages in planning and executing the various co-curricular activities. SVEEP SVEEP volunteers helps in smooth conduct of activities in the college under electoral literacy club / voter awareness form. The students representatives are included in the publication committee dealing with the college annual magazine and the biannual newsletter .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

4000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni organized two meeting in this session, one of the beginnings of the session and other in the end of the session. They contributed to make cleanliness of college premises as well as plantation. They also time to time counseled the students choosing career.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vital function of the college is attributed to administrative and academic activities. The college provides the better opportunity to all the

participating in the decision making process, Usually almost all responsibilities of the college implement the practices of decentralization and participative management. Principal is the administrative and academic Head, followed by voice principal and department heads. Several working committees (WC) are structured for the completion of various task such as workload, society activities, academic auditing and library work of the different department which has worked under the monitoring of IQAC. Students have represented in the all working committees who give their best contribution in the successful completion and management practice of tasks. It aims at the proper delegation of power and authority from apex to the grass root level through the principal, the college effectively grooms proper leadership at various levels. The admission related notification, Prospectus and fees details of various streams are uploaded on college website. At the time of admission process offline applications are invited and examine by the admission committee of different stream in college level. The practice of students participates as members in various working committees give them a sense of belongingness and connectivity with the institution. During the meeting of students with committees come out with the participative events resulting in productive and fruitful outcomes and transparency in all the activity. It provides an open platform for all the students to interact among themselves including teaching and non-teaching staff of various departments. Apart from facilitating co-curriculum activities, committees also help to delegate the responsibilities such as admission of students, evaluation of certificates during admission, conduct of examination, maintaining discipline among students during various events etc. Various committees are formed for the effective running of academic and administrative activities, namely:- ? Academic committee ? Cultural committee ? Sports committee ? Research and Innovation Committee ? Extra-curriculum committee ? Admission committee ? Examination committee ? Library committee Apart from these, there are many committees made imperative by the State Government and the UGC, they are:- ? IQAC ? Anti-ragging committee ? Sexual Harassment Committee ? SC/ST/OBC/MINORITY Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• Curriculum management is the process of developing, maintaining, and improving the quality of curricula for various educational institutions. • Set specific goals and these goals will serve as a statement of intent for the curriculum development process. • Provide technological platform to help solve tedious tasks associated with curriculum development and course management. • In our institution constitute an extra-curriculum committee which provide appropriate guideline for skill development of students as well as teachers.
Teaching and Learning	• Regular classes are conducted in college and students are motivated for better academic performance. •

Educational projects in related area / topic. • Members of the teaching faculty attend workshop, seminars and Faculty development Programs to upgrade them. • Adequate ICT facilities Interactive projector to enhance the quality of teaching -learning. • Complementing academic work with PPTs, seminars, field work, survey, questionnaires, industrial visits, educational tours, projects, etc.

Examination and Evaluation

• Examination and evaluation guidelines are set up by IQAC accompanied academic committee. • Monthly/unit test has been conducted as per the prescribed university syllabus. • Apart from these college took the internal examination for all students according to academic calendar of universities. • The practical examination is conducted with internal and external examiner appointed by the university.

Research and Development

• IQAC and Research Committee is organized to enhance Research and Development in the promoted the usefulness of Research. • The cell includes faculty, academicians and researchers scholars. • Promising Participation and presentation of papers at international /national/state level seminars and workshops. • The university have motivates the faculty to undertake research activities through doctoral Programmes.

Library, ICT and Physical Infrastructure / Instrumentation

Library • One separate Main Library building with adequate reading place, Wi-Fi, computers, library for all students. • Dedicated reading spaces have been created for students and faculty with a total seating capacity of 100 reader • New books/journals and other Competitive exams books are purchased every year to update the library. • Reference books as well as Text books are available in both Hindi and English language for all the subjects. ICT • The institute regularly increases ICT facilities for classrooms, tutorial rooms, seminar halls and Laboratories. • The institute regularly enhances the Internet connectivity facility. Physical Infrastructure • The College has 32 Classroom and a conference/seminar hall and departmental laboratory.

Human Resource Management	• College also has internal complaint committee (ICC) formulated as per direction of the Govt. of India. • All faculty members of the college and students are actively involved in different committee of the institution. • The recruitment mechanism, service rules and promotion policies are made transparent and employees are benefitted with CL, EL, VL, ML and EPF. • Timely disbursement of salary and other payments is ensured. • For professional development of the human resource, the institute delegates the faculty and staff to undergo development programs outside the institute, provides technical resources and financial assistance to undertake such development programs.
Industry Interaction / Collaboration	• Industrial visits to companies are organized to understand the real time scenario. • Field visits, educational tours by various departments to broaden the real life experiences of the students. • Orientation programmes and guest lectures are conducted for the students by the Industrial experts.?
Admission of Students	• Admission process is one of the best decentralization and participative practice where everyone (teachers, non-teaching staff and students) coordinate and cooperate. • During the admission process institute follow the state govt. reservation rule. • Encouraging extra-curricular activities like sports and other competitions. • Maintaining Ragging-free environment, with lush green campus for hale and healthy minds of all.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? The Institute has its own website, Important notifications are uploaded in the Institutional Website. ? Whats-app SMS messaging is widely used in the college. Whats-app groups are created for each class for dissemination of official information to all students.
Administration	? The administration of our institute function with e-governance system at college level. ? College campus is equipped with CCTV cameras installed at several place of required. ? College staff use smartphone with social app like whatsapp and gmail to communicate.

Finance and Accounts	? The institution has been used Hammer software for transparent functioning of finance and account.
Student Admission and Support	? The admission related news, admission procedures, information about the courses with learning outcomes and future prospects, faculty qualification details are easily accessed through a updated website. ? Online admission and fee payment facility is available. Online examination form filling facility and payment of fees as per prospectus. ? Student Database is maintained in the Hammer software. ? Online submission of Scholarship form and online transfer of scholarship to the account of the beneficiary.
Examination	? The institution formed a separate examination cell for proper and smoothly conduction term end examination. ? Regarding the internal and annual exam information has provided to all students on the college website as well as whatsapp group. ? The internal / practical marks details of students have been uploaded in university's website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	15	NA	NA	63357
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Basic computer classes	Basic computer classes	03/07/2017	15/07/2017	25	8
2017	One day workshop on GST	One day workshop on GST	04/10/2017	04/10/2017	36	6
2017	Workshop	Workshop			38	8

	on prevention of sexual harassment at workplace	on prevention of sexual harassment at workplace	11/12/2017	11/12/2017		
2018	One day workshop on digital finance service	One day workshop on digital finance service	03/01/2018	03/01/2018	28	4
2018	Feminist theory and human rights/interdisciplinary	Feminist theory and human rights/interdisciplinary	08/03/2018	08/03/2018	27	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	11	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PhD Leave / SVL / CL /SL	SVL / CL / SL	SCHOLARSHIP / FEE CONCESSION FOR POOR STUDENT

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a pre-defined mechanism for internal and external financial audits. Internal audit In the initial stage, pre-audit is done by the accounts department. The internal audit is conducted for clarity, authenticity, transparency, and financial accuracy where Income/Expenditure Accounts are closely monitored and compared with the financial budgets for the financial year. External audit The external audit takes place annually after the completion of every financial year. The accounts of the Institute are audit every year by a qualified chartered accountant firm. The income expenditure statement and balance sheet are prepared for each financial year and submitted to the Income Tax department by the approved auditor. The bills and vouchers of the revenue expenditure are checked. The proper records with the concerned Department of capital expenditure are also checked and verified .Based on the suggestion given by the Auditor, the corrective measures to improve the process

are incorporated.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
VARIOUS SOURCE	345093	COLLEGE DEVELOPMENT
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6.4.3 – Total corpus fund generated

7140313

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	PRINCIPAL
Administrative	No	NA	Yes	SHRI AGRASEN SHIKSHAN SAMITI

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College timings and discipline are strictly followed Preparation of Time Table and unit/lesson planners Student Handbook incorporating the rules, regulations, and academic calendar of events is distributed Providing infrastructure facilities for conducive teaching learning environment Regular supervision of theory and practical classes Monitoring attendance of the students and mentoring them Providing study material Checking teaching diary, academic records and attendance registers Guest lectures, Seminars and industrial visits are organised Arranging remedial classes for slow learners.

6.5.3 – Development programmes for support staff (at least three)

1)Emphasis on all round development. 2)More focus on future for staff. 3)Employee development is a process development in communication and collaboration,implement cross departmental training programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)The major initiatives would include compilation is best practice. 2)Developing the quality assurance. 3)Good guide Ines follow according to the rules.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	MEETING OF IQAC	24/07/2017	24/07/2017	24/07/2017	12

2017	MEETING OF IQAC	14/11/2017	14/11/2017	14/11/2017	11
2018	MEETING OF IQAC	24/04/2018	24/04/2018	24/04/2018	13
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WASHROOM HYGIENE SURVEY ORGANISED BY STUDENTS SUPPORT COMMITTEE	15/09/2017	15/09/2017	220	2
INTERNATIONAL GIRL CHILD DAY ORGANIZED BY CULTURAL AND EXTRA ACTIVITY COMMITTEE	11/10/2017	11/10/2017	260	10
ONE DAY WORKSHOP ON WOMEN EMPOWERMENT & RIGHTS	23/02/2018	23/02/2018	320	15
CELEBRATION OF INTERNATIONAL WOMEN'S DAY	08/03/2018	08/03/2018	220	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college strongly believes in an environment-friendly campus. The NSS takes the initiative to organize tree plantation programs on the whole campus. The college has an Eco Club for promoting Environmental Consciousness. The use of LED helps reduce electricity consumption. Field trips, NSS Camps etc. are also used to raise environmental consciousness amongst students. Students are made aware about the correct usage of electricity and other facilities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	4
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2017	1	1	10/11/2017	1	SPECIAL NUTRITION PROGRAMME	MALNUTRITION	40
2017	1	1	04/12/2017	1	ENVIRONMENTAL POLLUTION AWARENESS PROGRAMME	AIR POLLUTION	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	05/06/2017	As a handbook, students are provided with prospectus each year where instructions are given about admission process, list of documents required for admission, code of conduct regarding anti ragging, attendance rules etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SWACHH BHARAT ABHIYAN CAMPAIGN	10/08/2017	10/08/2017	150
OBSERVANCE OF INDEPENDENCE DAY	15/08/2017	15/08/2017	170
OZONE DAY CELEBRATION	16/09/2017	16/09/2017	160
NATIONAL UNITY DAY	31/10/2017	31/10/2017	200
NATIONAL AIDS DAY	01/12/2017	01/12/2017	160
NATIONAL HUMAN RIGHTS	10/12/2017	10/12/2017	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental concerns might not be at the forefront of students' attention. They are more likely to be busy with essays, papers, and exams. But everyone needs to make their contribution to a greener living. Colleges have huge waste potentials and, even the smallest efforts to reduce that matter. Some of the actions can be taken by the university others are up to every student's personal choice. Of course, students might argue that they simply do not have time for that. They are overloaded with written assignments, college tasks etc.

It is perfectly understandable that when you are pulling the third all-nighter in one week, it is hard to care about anything else. But it all comes down to prioritization. After all, there is help out there when it comes to all types of college papers – a professional write my paper platform. Professional writers can provide expert advice, prepare samples, proofread, or even take care of everything at once. This way any student can get a bit of rest while learning from the best at the same time. And not using electricity all night is environmentally friendly, so it is a win-win situation. As for other ways to make campus greener, it is not as hard as one might think. Here are some things that can be done in this regard.

Campus-Wide Actions This section covers the efforts that can be taken by colleges whether it is their initiative or a lobby coming from students.

Recycling Programs Almost our college has some type of recycling opportunities available at this point. But there is always room for improvement. Recycling is one of the most effective and sustainable ways to reduce waste and help the environment. If the recycling program is not open yet, one can contact local recyclers to ask for advice on how to launch such a program at college. Recycling bins have to be placed in crowded places with high traffic. This way, students can see and use them more. A great way to endorse recycling is to weigh the materials given and illustrate the impact it makes. Or a college can offer some type of reward system.

Composting Projects One of the huge problems of any campus is food waste. To eliminate that, a college can start a composting project in our premises. There should be a couple of bins for that. And food compost can be used in a local garden, for example.

Efficient Lighting The next step is to make electricity use sustainable. The first thing to do is to switch to LED or CFL bulbs that save more energy and last longer. Another option is to set an automatic on/off system so the light is not used when there is no one around. Even something as simple as putting reminders to turn the lights off when not used can be a great addition.

Endorse Bikes and Public Transport To reduce carbon emissions, it is better to opt for bikes. Alternatively, use public transport instead of personal cars and bikes and promote students also for the same. And encourage students as well as College staff for maximum use of bicycles.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response: Best Practice – 1

Title of the Practice: Framework for instruction delivery fostering effective knowledge transfer

Goals: To ensure that courses offered to students are allotted to competent faculty members who have adequate expertise and experience to teach the course and to appoint a mentor for each course. To ensure that the faculty member, well ahead of the beginning of the semester, prepare a set of course objectives and outcomes, adequate study material, presentation material, videos, software tools, lesson plan, question bank with key under the guidance of expert faculty and get approved by HOD/Principal. To monitor course delivery continuously during the progress of the semester, based on the feedback/input given by the stakeholders. To put a system in place for measuring the attainment of the intended course outcomes quantitatively and qualitatively. To record and make available the experience and hurdles faced by the faculty in delivering the course, to other faculty who will be teaching the course in the subsequent years.

The Context: The mission of our College is to prepare the students all round development for future. This entails high quality instruction delivery supported by allied activities like research, industry-institute interaction etc. It is the responsibility of the College to provide systematic support to the faculty members so that they are properly equipped to meet the demands of the instruction. In this context, developing a framework for instruction delivery and benchmarks for measuring the attainment of the outcomes quantitatively and qualitatively are essential.

This practice is designed to address this issue. Appropriate remedial steps are taken for continuous improvement. The Practice: The teaching of students at all levels is to be distributed among faculty members without regard to rank or seniority as such. Basic-level courses are not deemed the exclusive province of the junior faculty nor advanced courses the unique domain of the senior faculty. It is important that students, including freshmen and sophomores, have significant opportunities to learn from eminent faculty. And junior faculty members should not be called upon to bear a disproportionately heavy share of the responsibility for large and pedagogically demanding basic-level courses. This is not to say that teaching assignments should be unrelated to research interests or teaching strengths. On the contrary, the marriage of teaching and research greatly enhances both enterprises. Comparative advantages and strengths are an appropriate consideration in allocating teaching responsibilities. Naturally, teachers should be flexible enough to offer courses outside narrow fields of specialization. A skill matrix is prepared taking into account faculty specialization, performance of the faculty in the last two years and professional experience. From the skill matrix, appropriate faculty is identified for teaching each course in consultation with the faculty. The faculty with vast teaching experience and expertise is identified for the course. Experts of a particular course guides the faculty members in defining the course objectives and course outcomes based on the syllabus and assist them in preparing lesson plan, notes on lesson and other adequate study material, presentation material, videos, software tools and question bank with key. Well ahead of the beginning of the coursework, it is ensured that teachers are well equipped to handle the courses assigned to them. As the progresses, courses are delivered as per the lesson plan. Periodically the particular courses interact with the faculty offering the course and ensure that the delivery is in line with the lesson plan. In case of any deviation, suitable measures are taken to bring it in line with the lesson plan. On last week of every month the HOD/Principal reviews the progress of the course delivery. To ensure the quality and effectiveness of the course delivery, periodic feedback is collected and appropriate measures are taken as detailed below: Feedback from the students collected in the Class Committee meeting arranged after the first and second internal assessment tests (Unit tests). Offline feedback is taken from the students on the teaching of every course completed. On the beginning of session, general counseling is arranged. During general counseling, each student is counseled by a senior faculty belonging to any other department so that, the student feels free to express his difficulties and issues concerning the teaching learning process. Once in a semester a parent-teacher meeting is arranged to get parents' views also. For all the concerns raised appropriate actions are taken. Performance of the students in the internal assessment tests is taken as an indicator of attainment of course outcome. In this regard, the weightage given for different course outcomes and the performance of the individual students in each course outcome are evaluated and quantitative assessment of attainment of course outcome is made after every assessment tests. It serves as guideline to make sure whether the intended outcomes are achieved or not. Wherever the attainment is low, appropriate corrective measures are taken. At the end of the semester, the teacher prepares a comprehensive end semester course review form which provides input for the teachers who will be handling the same course in the next term. Evidence of Success: The following table depicts the overall improvement in the pass percentage achieved by final year students during 2017-18.

Academic Year	Pass Percentage of the final year students	Programme code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage	
3 BA	45	44	97.78	9	BCom	85 77	
90.59	6	BSc	88 73	82.95	12	BHSc	5 5 100.00
18	BCA	25 20	80.00	34	M.A.		
Pol.Science	4 4	100.00	28	M.A.Hindi	5 5	100.00	
69	MSW	8 8	100.00	67	M.Com	34 32	
94.12	72	PGDCA	39 37	94.87	641	B.Ed	99 99 100.00

Best Practice – 2 Title of the

Practice: Creation and maintenance of an Eco-friendly Campus Objectives of the Practice: The objectives of this initiative are: Creating awareness among the college community an atmosphere and learning environment that advances a civil and sustainable growth. Cheering the college community to steer and uphold sustainable solutions through teaching, research and extension activities that tackle live issues of the campus and its adjacent communities. Ensuring the preservation of biological diversity and the protection of this eco-sensitive area by adopting thud and sustainable growth. Fastening the traditional knowledge and practices of local communities and involving them in the conservation and sustainable use of these resources. Context: Since college is located in urban area, plantation of trees leads to increase in rainfall. To maintain pollution free environment in the college premises. The Practice: Eco-Friendly Practices followed by both the faculty and the students on the campus are: Bicycles and Public Transport: The faculty members and the students residing nearby are encouraged to come on bicycles. Thus we prevent the emission of carbon dioxide on the campus. The institution is located beside four lane road connecting, location Darri-road Korba. So we encourage our staff and students to use the public transport for safety, security and fuel conservation purpose. Plastic free campus: Use of plastic bags and cups are discouraged inside the institution. Also, in the canteen, it is insisted on usage of steel plates/ leaf plates and steel cups or paper cups as mandatory. The institution is laid special attention on avoiding paper usage maximum in every part of the administration. Green landscaping with trees and plants: The institution has taken several measures for plantation with the vision Green Campus. Our campus area is covered with trees. Tree plantation on the campus is the regular activity of the NSS wing. Evidence of Success: Success in the creation of an Eco-Friendly Institute Campus is seen in the following: The plantations and their maintenance: A very plane environment has been tackled for the plantations mentioned above, and great care is taken for their systematic maintenance and robust growth. Whatever plants have been destroyed or deforested by animals have been promptly replaced. Waste management: Transforming solid waste into harmless landfill material is operational for a year now, and will be scaled up shortly. Water conservation and supply management: Plans have already constructed of soak pits at felicitous places to upraise the water table. Problems Encountered and Resources Required Even though opportunities are at hand to face ecofriendly possibilities on the campus, it is filled with extortionate issues- Selection and preparation of locations for academic buildings called for expertise in a system of drains and plans for proper landscaping. Systematic planting of trees is very expensive but fruitful.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.agrasencollege.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute's vision is to empower young women through well rounded integrated education and preparing for them for excelling leadership and functional role at home, society, organization and country and mission is to educate young women for life. The Institute is in the Centre of the city. Focusing the vision and mission, the institute is striving to give the best. Being a girl college, the college gives the utmost care for the whole round development of the students. The students are groomed in various skills such as art and craft, soft skill, computer skill, personality development, etc. It also foresee the students as the better citizenship. It also gives priority to give admission to

poor or marginalized category of girls. The Institute has special scheme to give concession in the fees for those who are really poor. It has fully secured premises for girls, Eco friendly and lush green environment. There is common girl room. It is the first NAAC accredited private college in Korba city. Various external competitive examinations are conducted. It promotes various sports, cultural and social activities. The Institute focuses on the field exposure of the students to give practical knowledge like study tour, excursion, field work internship etc.

Provide the weblink of the institution

<http://www.agrasencollege.in>

8.Future Plans of Actions for Next Academic Year

The college IQAC has identified the board objectives which the college should strive to achieve during this period. which are enumerated as under----

1. CURRICULAR ASPECTS • Value-added courses imparting transferable and life skills to be conducted. • To introduce certificate programs/ self-learning courses. • To motivate students to undertake educational tours, field project field visit in order to encourage practical learning.
2. TEACHING LEARNING PROCESS • To encourage faculty to adopt ICT enabled innovative teaching/evaluation methods. • To offer remedial coaching and special guidance for slow learners and advanced learners.
3. RESEARCH, CONSULTANCY AND EXTENSION • To motivate faculty to enroll /complete doctoral programmes obtain research guide ship and submit the research proposals to funding agencies • To motivate faculty members to publish research papers in the UGC approved referred journals, SCOPUS indexed journal, books etc. To encourage all the faculties to participate/present paper in university/state/national conference /seminar /to organise seminar on topic related to higher education.
4. INFRASTRUCTURE AND LEARNING RESOURCES • To enhance the maintenance of building and equipment. To enhance the availability and usage of e-journals, books and to increase annual budget for purchase of books and journals
5. STUDENT SUPPORT SERVICES • To conduct capability enhancement and developments programs such as soft skills training life skills, vocational skills, yoga, self-defense, Values etc. • to encourage students to participate in intercollegiate activities Viz. Quiz, Debates, sports, NSS, YRC and other events. • To conduct career guidance program, awareness session on opportunities for higher studies/ placement motivation, competitive exams etc.
6. GOVERNANCE, LEADERSHIP, MANGEMENT • to implement 'e-governance' in Planning and Development, Administration, Finance and Accounts through the implementation of College Management System. • To provide sponsors for faculty to attend conference/workshop/seminars etc • To conduct professional development programs for teaching/non-teaching staff • To conduct academic /administrative audit.
7. INSTITUTIONAL VALUES BEST PRACTICES • To organize more number of programs relating to gender sensitization, environmental consciousness and sustainability, universal values ethics etc., • To undertake green initiatives promoting eco friendliness.